



HEALTH HOLDING

HAFER ALBATIN HEALTH
CLUSTER
MATERNITY AND
CHILDREN HOSPITAL

Department:	Emergency Room		
Document:	Departmental Policy and Procedure		
Title:	Call For Consultants/Specialist For Opinions		
Applies To:	All Physicians		
Preparation Date:	January 05, 2025	Index No:	ER-DPP-008
Approval Date:	January 19, 2025	Version :	2
Effective Date:	February 19, 2025	Replacement No.:	ER-MPP-008 (1)
Review Date:	February 19, 2028	No. of Pages:	02

1. PURPOSE:

1.1 To do the proper way of calling the consultant when his/her presence or opinion is needed.

2. DEFINITONS:

2.1 **Call of Physicians** – it is the process of calling the consultant when needed.

3. POLICY:

3.1 The duty ER physician will decide and determine when a consultant/specialist should be called. It is the process of calling the consultant/specialist when needed.

4. PROCEDURE:

4.1 After admitting the patient in emergency room, the on duty ER physician will examine the patient.

4.2 If the ER physician found out that the patient should be seen by the consultant and/or specialist, the ER physician will inform the patient and/or relatives.

4.3 During duty hours, the ER physician will call the consultant and/or specialist to inform his/her regarding the patient when he will send the patient along with the file to the clinic.

4.3.1 If the patient is very ill and cannot go to the clinic, the ER physician will call the consultant and/or the specialist and inform him/her regarding the patient and ask him/her to examine the patient in emergency room.

4.4 After duty hours, the emergency room physician will call each department and ask to call the consultant and/or the specialist in duty (duty rota).

4.5 The consultant and/or specialist needs to come and see the patient by him/herself within 30 minutes, the consultant and/or specialist will arrive at the emergency room to examine the patient and to do the proper management to be given to the patient.

5. MATERIALS AND EQUIPMENT:

5.1 Telephone

5.2 On Call Duty Rota

5.3 The Call Directory Logbook

6. RESPONSIBILITIES:

6.1 Physician

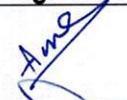




7. APPENDICES:

7.1 N/A

8. REFERENCES:

8.1 Kingdom of Saudi Arabia, Ministry of Health Baish General Hospital, 2018.

9. APPROVALS:

	Name	Title	Signature	Date
Prepared by:	Dr. Amal Abdullah Al Harbi	Pediatric Emergency Room Consultant		January 05, 2025
Prepared by:	Dr. Mohannad Yagmour	OBS-ER Head of the Department		January 05, 2025
Reviewed by:	Dr. Tamer Mohamed Naguib	Medical Director		January 09, 2025
Reviewed by:	Mr. Abdulelah Ayed Al Mutairi	QM&PS Director		January 12, 2025
Approved by:	Mr. Fahad Hazam Al Shammary	Hospital Director		January 19, 2025